

**University of Connecticut
Kuali Financial Systems**

**Disbursement Voucher E-Doc
Quick Reference Guide**

Payment Reason Code	Description
A	Utilities
B	Transfers Between CT State Agencies
C	Awards, Prizes, & Fellowships (For Non-UConn Students & Non-State Employees)
D	Postal Charges
E	Refunds, Judgments against the University
F	Employee Reimbursements (Non-Travel)
G	Health Center Reimbursements for Bond Fund Expenditures
H	Cash Advances, Travel Advances, Petty Cash, Study Abroad
I	Library Use Only, Library Books
J	ATHLETICS use only, tickets for all sports, game guarantees
K	Fees /Application fees, Classes, Conferences(non employees only, under \$2K)), Licenses, Parking, Registration(under \$2K), Seminars(under \$2K), Student Organization startup fee, Work Authorization fees, Workshops, Visa fees, Authorization fees, Workshops(under \$2K), Visa fees
L	Freight & Demurrage
M	Services Rendered & Honorariums under \$2K
N	Non-Employee Reimbursements (Searches use "P," if includes services use Reason Code "M")
O	Catering under \$2K, Hotel Payments under \$2K & Transportation (Limos & Bus Companies)
P	Candidate Searches (reimbursements)
Q	Medical Expenses
R	Reserved for A/P use only
S	Husky One Card Payments
T	Employee Travel
U	Local Fund Payments (BO-700's)
V	Rental Property
W	Minor Purchases under \$2K, Royalties, Resale, Work Study, Debt Payments, UConn Foundation
X	Advertising (under \$2K), Books, Publications, Photocopying, Reprints, Subscriptions
Y	Co-Sponsorships, Dues, Insurance payments for UConn, Memberships, Rentals (Halls, Tables, Space)
Z	Co-op, Campus Associates & Department of Dining Services